RENEWAL APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

APPLICATION PROCESS & TIMELINE

Completed applications must be notarized and submitted to the City Auditor with the required fee per the current fee schedule—cash or check only. Applications are presented to the City Council at the next available meeting for approval or denial. If approved, the license will be issued by the end of that month.

Requests for expedited consideration must be submitted in writing. The City Council may, at its discretion, call a special meeting.

All licenses expire on December 31 of each calendar year. Renewal applications should be filed prior to November 1 to avoid delays.

Submit questions and/or completed application to:

@ auditor@cityofbelfield.com PO Box 5 Belfield, ND 58622 ☎ 701.575.4235 ext. 1

The undersigned hereby makes application for a license renewal for the retail sale of alcoholic beverages during the calendar year ending December 31, _____.

OWNER/REPRESENTATIVE INFORMATION

Name of Business _____

Business Address _____

Contact Name _____ Phone Number _____

Email _____

TYPE OF LICENSE:

[ ] LIQUOR	OFF SALE ONLY	$ 750.00/yr
[ ] LIQUOR	ON & OFF SALE	$ 1250.00/yr
[ ] BEER/WINE	ON SALE ONLY	$ 400.00/yr
[ ] BEER	ON SALE ONLY	$ 100.00/yr
[ ] LODGE/CLUB	ON SALE ONLY	$ 200.00/yr
[ ] SUNDAY OPENING		$ 25.00/yr

1. Are the premises the same as stated in your original application for license? _____

   If not, you must submit a new application for a license.

2. Has there been any change in the ownership of your business? _____

   If you answered yes, you must submit a new application for a license.

3. Has applicant or manager of said premises been convicted of violating any City or State liquor law or ordinance, or of a felony within the past year? _____

   If you answered yes, attach a statement giving full details.

4. Are there any delinquent taxes against said premises? _____

   Do you owe any past due personal property taxes? _____

5. Will you personally conduct the business on premises hereinbefore described and for which license is applied? _____.

   If not, state name and address of any persons interested in any manner in said business, or who will be in charge, management, or control of the establishment.

   _____

   _____

6. Do you promise and agree not to permit the violation of any law of the State of North Dakota on said premises? _____
7. Do you promise and agree to abide by each provision of Ordinance 57.39.2-12(3) passed by the governing body of said City on November 2011, and of any future amendments thereto? _____
8. Do you promise and agree not to sell or permit the sale of beer on said premises to a minor, incompetent person, or to any one thereof? _____
9. Do you understand that any license granted upon this application will not be transferable except by specific authority of said governing body, and will authorize the retail sale of liquor/beer as herein applied for only at the place and on the premises designated in this application and in such license? _____
10. Do you agree that any misstatement or concealment of fact in your application for renewal of alcoholic beverage license shall be grounds for revocation of your license? _____

The applicant herein does hereby consent that the Mayor, and any law enforcement officer of the City of Belfield aforesaid, or any person or persons, and that they and any one of them shall have free access to the said described premises and every part thereof for the purpose of inspecting the said premises, and the records of this applicant relating to the purchase and sale of alcohol and alcoholic beverages, and applicant does hereby waive any and all rights that he may have under the Constitution of the United States and the Constitution of the State of North Dakota relative to searches and seizures without issuance of a search warrant, and the applicant does hereby agree that such immunities shall never be claimed by him, and that such search, seizure, and inspection may be made at any time without a search warrant.

Do you agree to each provision of the above paragraph? _____

The Full/Half amount of the remittance accompanying this renewal application is $_____.

If half amount is selected, the second payment will be due on June 20, _____.

CERTIFICATION & INSPECTION ACKNOWLEDGMENT

The applicant certifies that all information provided in this application is true and complete to the best of their knowledge.

The applicant acknowledges that licensed premises are subject to inspection by authorized City, County, and State officials as permitted by applicable law and agrees to permit such inspections in accordance with law.

The applicant understands that any material misstatement or omission may result in denial, suspension, or revocation of the license.

_____

Signature of Applicant Date

_____

Printed Name

STATE OF NORTH DAKOTA
COUNTY OF STARK

_____ being first duly sworn, deposes and says that he/she is the applicant who is described herein and who executed the foregoing and above application, that he/she has read each question and statement therein contained and knows the contents thereof, and that he/she has made the answers set forth in said application, and that each one of said answers is true of his/her own knowledge.

Subscribed and sworn to before me on this _____ day of _____, 20 _____

(Seal)

_____

Notary Public, North Dakota

My commission expires_____

OFFICE USE ONLY			
LICENCE FEE		DATE RECEIVED	
CHECK NUMBER		RECEIVED BY	
COUNCIL MEETING		BOARD DECISION	
LICENSE NUMBER		ISSUE DATE	

_____

City Auditor